



COMMITTEE OF THE WHOLE

October 15, 2026

AGENDA

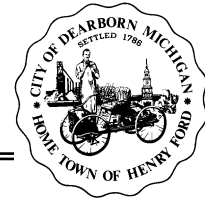
1. RESOLUTION BY COUNCIL PRESIDENT SAREINI SUPPORTED UNANIMOUSLY – Recognizing Capri Bakery for 53-years of outstanding commitment and tradition to food services in the Dearborn community and requesting immediate effect.
2. PUBLIC COMMENT
3. RESOLUTION IN NEED OF OFFER AND SUPPORT – Approving the minutes of the previous regular meeting of October 6, 2026.
4. ORDINANCE ON THE TABLE – ORDINANCE NO. 26-1874 – “An Ordinance to amend the Traffic and Motor Vehicles Chapter (Chapter 18) of the Code of Ordinances of the City of Dearborn by amending Section 18-507, Entitled ‘Responsibility of Parent, Guardian’, and by Adding Section(s) 18-508, Entitled ‘Operation of Electric Bicycles and Scooters within downtown commercial corridors’, Section 18-509, Entitled ‘Sidewalk Operation of electric bikes and scooters outside downtown commercial corridors’, Section 18-510, Entitled ‘Enforcement of non-compliant vehicles (‘E-Motos’), Section 18-511, Entitled ‘Penalties and Fines’ and Section 18-127, Entitled ‘Electric Bicycles, Skateboards, and Scooters’.”
RESOLUTION IN NEED OF OFFER AND SUPPORT – To take from the table for its final reading.
5. PURCHASING – Requesting to award a one-year professional services contract to Carlisle Wortman Associates, Inc., in a total amount not to exceed \$90,000 for Commercial Engineering Plan Review Assistance during peak times for the Department of Economic Development, Building Services Division and requesting immediate effect. [2-568 (b) (6) J]

6. PURCHASING – Requesting to authorize a cooperative contract purchase from Axon Enterprises, Inc., through the Sourcewell Cooperative Program, in a total amount not to exceed \$81,891 over a five-year period, for the purchase of 15 Tasers and Accessories for the Police Department and requesting immediate effect. [2-568A (3)]
7. PURCHASING – Requesting to extend the Professional Services contract with Naumcheff Law Offices, PLLC (C.R. 8-408-24) for a term of three-years in the total contract amount of \$111,272 for a Constitutional Policing and Policy Advisor for the Police Department, valid September 1, 2026 through August 31, 2029 and requesting immediate effect. [2-568 (b) (6) e]
8. PURCHASING – Requesting to award a professional services contract to Midwestern Consulting LLC in an amount not to exceed \$54,500 for Professional Engineering and Design Services for the Parking Improvements Project at the Fire Department Station 4 located at 13717 Haggerty Street and requesting immediate effect. [2-568 (b) (6) e]
9. PURCHASING – Requesting to award a competitive contract to North Coast Studio, Inc., most responsive and responsible bid, in the amount of \$136,000 for the replacement of the existing Stage Rigging at the Michael A. Guido Theater and requesting immediate effect. (30-4)
10. PURCHASING – Requesting to award a sole source contract to Amigo & Amigo art studio in the amount of \$63,360 for one (1) Winter Art Installation as part of Dearborn’s Wanderlights holiday event and requesting immediate effect. [2-568 (b) (6) b]
11. PURCHASING – Requesting to award a sole source contract to Creos Experts-Conseils Inc. in the amount of \$68,748.77 for one (1) Winter Art Installation as part of Dearborn’s Wanderlights holiday event and requesting immediate effect. [2-568 (b) (6) b]
12. PURCHASING – Requesting to extend the current contract with Muchmore Harrington Smalley & Associates (MHSA) (C.R. 9-455-23), in the annual amount of \$48,000 for Lobbyist-Agent Services, valid November 1, 2026 through October 31, 2029 and requesting immediate effect. [2-568 (b) (6) e]

13. FIRE – Requesting to accept the FY2025 FEMA Assistance to Firefighters Grant (AFG) award in the total amount of \$193,537.44, with the local match in the amount of \$17,594.32 to be utilized to provide specialized training for all firefighters; also requesting that the Chief Financial Officer or designee be authorized to recognize and appropriate grant revenue in the amount of \$193,537.44, which includes the City match in the amount of \$17,594.32, within the General Fund, Fire Department Account and requesting immediate effect.
14. FIRE – Requesting to accept the FY2025 FEMA Assistance to Firefighters-SAFER Grant award in the total amount of \$4,063,443.48, with the local match in the amount of \$1,557,653.34 to be utilized to hire 12 new firefighters; also requesting that the Chief Financial Officer or designee be authorized to recognize and appropriate grant revenue in the amount of \$4,063,443.48, which includes the City match in the amount of \$1,557,653.34, within the General Fund, Fire Department Account; further requesting that the total FTE count of sworn firefighters within the budget be increased from the current 146 to 158 and that additional funding be granted in the amount of \$150,000 to equip new firefighters with appropriate equipment and requesting immediate effect.
15. FINANCE – Requesting to approve a Notice of Intent Resolution authorizing Capital Improvement Bonds (General Obligation Limited Tax) in an amount not to exceed \$70,000,000 to finance the underground sewer and water infrastructure projects associated with the Poor Roads Initiative Project and requesting immediate effect.
16. PHILANTHROPY & GRANTS – Requesting to adopt the Michigan Department of Natural Resources (DNR) resolution to accept the terms of the Land and Water Conservation Fund (LWCF) project agreement for the Splash Pad at Camp Dearborn and requesting immediate effect.

PUBLIC COMMENT WILL FOLLOW ANY WALK-ON ITEMS

OFFICE OF THE 35TH CITY COUNCIL



IMMEDIATE EFFECT

To: City Clerk
From: City Council
Date: October 9, 2026
Subject: Council Acknowledgment - Capri Bakery

The 35th City Council wishes to recognize Capri Bakery for 53 years of outstanding commitment and tradition to food services in the Dearborn community. We extend our sincere thank you to the owners, John and Ronda Errigo, for the many years of dedication and memories. We wish them well as they begin a healthy and happy retirement. This item shall be given immediate effect.

A handwritten signature in dark ink, appearing to read "Michael T. Sareini".

Michael T. Sareini
Council President



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

Immediate Effect Requested

REQUEST: Approve a contract for a Winter Art Installation to Amigo & Amigo

DEPARTMENT: Community Relations, in conjunction with Purchasing.

BRIEF DESCRIPTION: The department of Community Relations kindly requests approval to enter into a contract with arts studio Amigo & Amigo to display one signature light-based art installation as part of Dearborn's Wanderlights holiday event.

PRIOR COUNCIL ACTION: CR 10-546-25 previously approved two winter art installations for Amigo & Amigo for the 2025 Wanderlights holiday event.

BACKGROUND:

Dearborn Wanderlights, an annual City event, will feature interactive installations that blend technology, art, and storytelling to create a memorable holiday walkthrough experience. Encompassing two months this winter season, this free, family-friendly occasion will debut at PEACE Park West and is designed to attract thousands of attendees from across metro Detroit as a regional centerpiece for holiday celebrations. Each month, the Wanderlights experience will be anchored by a community event, beginning with a kickoff event on November 19, 2026.

FISCAL IMPACT:

The total cost of the contract with Amigo & Amigo is \$63,360, which will be funded through the Community Relations Special Events budget.

COMMUNITY IMPACT:

This installation will provide an accessible, high-quality holiday and cultural experience for residents and visitors of all ages. This project is expected to generate increased foot traffic to downtown businesses, strengthen civic and community pride, and establish Dearborn as a regional destination for winter arts and holiday programming.

IMPLEMENTATION TIMELINE: The Contract will be executed upon Council Approval.

COMPLIANCE/PERFORMANCE METRICS: Community Relations staff annually evaluates event performance using metrics such as audience reach, attendance, sponsorships, and media engagement, and debriefs to ensure events are impactful and align with the City's vision, goals, and strategies.



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council

FROM: City Administration

VIA: Mayor Abdullah H. Hammoud

SUBJECT: Approval of Contract with Amigo & Amigo for a Winter Art Installation

DATE: October 2nd, 2026

Budget Information

Adopted Budget:	\$257,615
Amended Budget:	\$257,615
Requested Amount:	\$63,360
Funding Source:	General Fund, Community Relations, Rentals
Supplemental Budget:	N/A

Summary of Request

The Department of Community Relations, in conjunction with Purchasing, recommends the sole source contract with Amigo & Amigo for one Winter Art Installation.

It is respectfully requested Council award this contract with **Immediate Effect**. The resulting contract shall not be binding until fully executed.

Background and Justification

Dearborn Wanderlights, an annual City event, will feature interactive installations that blend technology, art, and storytelling to create a memorable holiday walkthrough experience. Encompassing three months this winter season, this free, family-friendly occasion will debut at PEACE Park West and is designed to attract thousands of attendees from across metro Detroit as a regional centerpiece for holiday celebrations. Each month, the Wanderlights experience will be anchored by a community event, beginning with a kickoff event on November 19, 2026.

These installations will provide an accessible, high-quality holiday and cultural experience for residents and visitors of all ages. This project is expected to generate increased foot traffic to downtown businesses, strengthen civic and community pride, and establish Dearborn as a regional destination for winter arts and holiday programming.

Procurement Process

This procurement is in accordance with Section 2-568(b) (6) b, Sole Source Procurement, of the Code of the City of Dearborn.



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

Signature Page

Prepared By:

Signed by:

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Jason Pich, Buyer, Purchasing Division

Department Approval:

Signed by:

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Erica Marra, Deputy Director, Community Relations

Budget Approval:

DocuSigned by:

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Michael Kennedy, Chief Financial Officer

DS

Corporation Counsel Approval:

Signed by:

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Carter Fisher, Corporation Counsel



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

Immediate Effect Requested

REQUEST: Approve a contract for a Winter Art Installation to Creos Experts-Conseils Inc

DEPARTMENT: Community Relations, in conjunction with Purchasing.

BRIEF DESCRIPTION: The department of Community Relations kindly requests approval to enter into a contract with arts studio Creos Experts-Conseils Inc to display one signature light-based art installation as part of Dearborn's Wanderlights holiday event.

PRIOR COUNCIL ACTION: CR 10-546-25 previously approved two winter art installations for Amigo & Amigo for the 2025 Wanderlights holiday event.

BACKGROUND: Dearborn Wanderlights, an annual City event, will feature interactive installations that blend technology, art, and storytelling to create a memorable holiday walkthrough experience. Encompassing three months this winter season, this free, family-friendly occasion will debut at PEACE Park West and is designed to attract thousands of attendees from across metro Detroit as a regional centerpiece for holiday celebrations. Each month, the Wanderlights experience will be anchored by a community event, beginning with a kickoff event on November 19, 2026

FISCAL IMPACT: The total cost of the contract with Creos Experts-Conseils Inc is \$68,748.77, which will be funded through the Community Relations Special Events budget.

COMMUNITY IMPACT: This installation will provide an accessible, high-quality holiday and cultural experience for residents and visitors of all ages. This project is expected to generate increased foot traffic to downtown businesses, strengthen civic and community pride, and establish Dearborn as a regional destination for winter arts and holiday programming.

IMPLEMENTATION TIMELINE: The Contract will be executed upon Council Approval.

COMPLIANCE/PERFORMANCE METRICS: Community Relations staff annually evaluates event performance using metrics such as audience reach, attendance, sponsorships, and media engagement, and debriefs to ensure events are impactful and align with the City's vision, goals, and strategies.

**FINANCE****EXECUTIVE SUMMARY AND MEMORANDUM**

TO: City Council
FROM: City Administration
VIA: Mayor Abdullah H. Hammoud
SUBJECT: Approval of Contract with Creos Experts-Conseils Inc for a Winter Art Installation
DATE: October 2nd, 2026

Budget Information

Adopted Budget:	\$257,615
Amended Budget:	\$257,615
Requested Amount:	\$68,748.77
Funding Source:	General Fund, Community Relations, Rentals
Supplemental Budget:	N/A

Summary of Request

The Department of Community Relations, in conjunction with Purchasing, recommends the sole source contract with Creos Experts-Conseil Inc for one Winter Art Installation.

It is respectfully requested Council award this contract with **Immediate Effect**. The resulting contract shall not be binding until fully executed.

Background and Justification

Dearborn Wanderlights, an annual City event, will feature interactive installations that blend technology, art, and storytelling to create a memorable holiday walkthrough experience. Encompassing two months this winter season, this free, family-friendly occasion will debut at PEACE Park West and is designed to attract thousands of attendees from across metro Detroit as a regional centerpiece for holiday celebrations. Each month, the Wanderlights experience will be anchored by a community event, beginning with an kickoff event on November 19, 2026.

These installations will provide an accessible, high-quality holiday and cultural experience for residents and visitors of all ages. This project is expected to generate increased foot traffic to downtown businesses, strengthen civic and community pride, and establish Dearborn as a regional destination for winter arts and holiday programming.

Procurement Process

This procurement is in accordance with Section 2-568(b) (6) b, Sole Source Procurement, of the Code of the City of Dearborn.



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

Signature Page

Prepared By:

Signed by:

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Jason Pich, Buyer, Purchasing Division

Department Approval:

Signed by:

Handwritten signature of Erica Marra in blue ink.

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Erica Marra, Deputy Director, Community Relations

Budget Approval:

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Handwritten signature of Michael Kennedy in blue ink.

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Michael Kennedy, Chief Financial Officer

Corporation Counsel Approval:

Signed by:

Handwritten signature of Carter Fisher in blue ink.

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Carter Fisher, Corporation Counsel



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

Immediate Effect Requested

REQUEST: Approval of 1-Year Contract with Carlisle Wortman Associates, Inc, to provide professional services during peak times in a total amount not to exceed \$90K.

DEPARTMENT: Economic Development, Building Services Division, In conjunction with Purchasing

BRIEF DESCRIPTION: The Department of Economic Development is requesting approval of a 1-year contract with Carlisle Wortman Associates, Inc. (CWA) in an amount not to exceed \$90K to continue providing professional services to the department. This request is for continuity of professional services, and builds on the success of the 90-day contract that Council authorized for these services initially, and will allow the department to maintain the level of service improvements generated from the contract.

PRIOR COUNCIL ACTION: Approval of 90-Day Contract with CWA on 6/22/26.

BACKGROUND: Council's authorization of a limited contract with CWA was a success. It allowed ED to stabilize core plan review services during our busiest season in several important ways, including:

- Completely eliminating the backlog of reviews that existed at the time of contract initiation, and preventing another backlog from emerging.
- Leading to the reduction of turnaround times for individual trade reviews from an average of 8 days each to 5 days.

In addition, during the contract period, ED was also able to address critical vacancies. The department filled three Commercial Plans Examiner position vacancies and attracted multiple qualified licensed building inspector candidates, with four advancing to the interview stage to fill two vacant positions, which we anticipate filling by the end of October.

While the Department still views developing strong in-house staff as the best long-term strategy, the success of the CWA contract in stabilizing core services during our busiest season demonstrated that as we continue to attract talent into the department, having limited contractor support that we can tap into as needed will prevent service delays as we do that recruitment work. This means we can focus on hiring the best candidates versus filling positions out of urgency, and in a cost-effective way that will not increase operating costs.

The average monthly cost of the CWA contract to-date is \$7,500, which would generate a total annual cost of \$90K based on the volume of work they performed to-date and projections of what would be needed in the coming year. This amount, which is less than the full cost of one FTE, would allow us to retain access to a pool of 6 plan reviewers and, if needed, inspectors, that we can use to supplement, not replace, qualified in-house staff. If approved, our team would continue to consist of a team of 6 reviewers that will be assigned to Dearborn, covering a range of capacities from building code to MEP, plumbing, and other trades disciplines. This team will be coordinated by Michael Radzik, CWA's Operations Manager.



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

FISCAL IMPACT:

- The requested amount is a "Not to Exceed Exact" total of \$90,000.00.
- Compensation will be based on hourly billing rates for reviews of \$145 per hour in 2026 and \$154 per hour in 2027. Additional services available as needed at rates outlined in contract.

COMMUNITY IMPACT: By retaining CWA for peak times only, the department will be able to maintain timely assistance for residents, businesses, and developers while maintaining strict regulatory compliance as we continue to invest in long-term in-house talent and process improvements.

IMPLEMENTATION TIMELINE: The contract will be implemented immediately and run for 12 months.

COMPLIANCE/PERFORMANCE METRICS: The Building Services Division will manage this contract with oversight from the Director and Deputy Director of Economic Development.

**FINANCE****EXECUTIVE SUMMARY AND MEMORANDUM**

TO: City Council
FROM: City Administration
VIA: Mayor Abdullah H. Hammoud
SUBJECT: Approval of Contract for Commercial Engineering Plan Review Assistance
DATE: October 20, 2026 (October 15 COW)

Budget Information

Adopted Budget: \$8,000
Amended Budget: \$158,000
Requested Amount: \$90,000
Funding Source: General Fund, Permit Service Division, Contractual Services, Other Services
Supplemental Budget: N/A

Summary of Request

Purchasing, on behalf of the Department of Economic Development, Building Services Division, recommends the Contract for Professional Services to Carlisle Wortman Associates, Inc., in an amount not to exceed \$90,000.

It is respectfully requested that Council authorize the purchase. The resulting purchase order shall not be binding until fully executed.

Background and Justification

Council's authorization of a limited contract with CWA was a success. It allowed ED to stabilize core plan review services during our busiest season in several important ways, including:

- Completely eliminating the backlog of reviews that existed at the time of contract initiation, and preventing another backlog from emerging.
- Leading to the reduction of turnaround times for individual trade reviews from an average of 8 days each to 5 days.

In addition, during the contract period, ED was also able to address critical vacancies. The department filled three Commercial Plans Examiner position vacancies and attracted multiple qualified licensed building inspector candidates, with four advancing to the interview stage to fill two vacant positions, which we anticipate filling by the end of October.

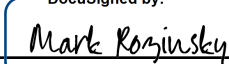
While the Department still views developing strong in-house staff as the best long-term strategy, the success of the CWA contract in stabilizing core services during our busiest season demonstrated that as we continue to attract talent into the department, having limited contractor support that we can tap into as needed will prevent service delays as we do that recruitment work. This means we

**FINANCE****EXECUTIVE SUMMARY AND MEMORANDUM**

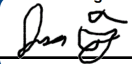
can focus on hiring the best candidates versus filling positions out of urgency, and in a cost-effective way that will not increase operating costs.

The average monthly cost of the CWA contract to-date is \$7,500, which would generate a total annual cost of \$90K based on the volume of work they performed to-date and projections of what would be needed in the coming year. This amount, which is less than the full cost of one FTE, would allow us to retain access to a pool of 6 plan reviewers and, if needed, inspectors, that we can use to supplement, not replace, qualified in-house staff. If approved, our team would continue to consist of a team of 6 reviewers that will be assigned to Dearborn, covering a range of capacities from building code to MEP, plumbing, and other trades disciplines. This team will be coordinated by Michael Radzik, CWA's Operations Manager.

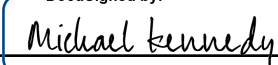
Signature Page**Purchasing Approval:**

DocuSigned by:

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Mark Rozinsky, Purchasing Manager

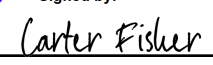
Department Approval:

DocuSigned by:

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Jordan Twardy, Director of Economic Development

Budget Approval:

DocuSigned by:

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Michael Kennedy, Chief Financial Officer

Corporation Counsel Approval:

Signed by:

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J. Carter Fisher, Corporation Counsel



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

REQUEST: It is requested that the attached bond Notice of Intent Resolution be approved with the capacity to issue Capital Improvement Bonds in an amount not to exceed \$70 million. The City Council will be presented with a bond authorizing resolution at a later date to authorize the issuance and sale of the bonds and finalize the bond issuance amount prior to the issuance of any debt.

DEPARTMENT: Finance

BRIEF DESCRIPTION: A notice of intent to issue bonds is required for the underground sewer and water infrastructure projects associated with the Poor Roads Initiative project. **This notice does not approve or mandate the issuance of bonds, but does set the ceiling for the maximum amount of debt that can be issued.** Pat McGow, Bond Counsel from Miller Canfield has prepared the notice resolution for your consideration which is attached.

The “not to exceed” amount requested is \$70 million, although the current project cost estimates total \$65.0 million. The extra cushion is there in the event bids come in higher than expected when the construction bids are received. The bonds would be paid back from revenues generated from the water and sewer system. The primary projects and preliminary estimated amounts are below. Capacity has been included in the total request, in the event that expanded activities are pursued.

Sewer infrastructure design, construction & installation (2027-2030): **\$9,500,000**

Water infrastructure design, construction & installation (2027-2030): **\$60,000,000**

Water fire hydrant maintenance, repair and replacement (2027-2030): **\$500,000**

PRIOR COUNCIL ACTION: 7-322-26 Bond Counsel – Miller Canfield Paddock & Stone, P.L.C
7-321-26 Bonding Agent – PFM Financial Advisors LLC

BACKGROUND: The City of Dearborn’s road network contains several critical segments (approximately 18 to 21 miles) operating at poor pavement condition levels (PASER ratings 1 to 3). In addition to road reconstruction and hot-mix asphalt resurfacing, these corridors require vital utility infrastructure upgrades, including sewer separation, water main replacement, lead service line replacements, copper transfers, fire hydrant maintenance.

FISCAL IMPACT:

- Authorization up to \$70,000,000

COMMUNITY IMPACT:

- Significant improvement in local and major road conditions across the City by eliminating severely degraded pavement (PASER 1–3).
- Enhanced traffic safety and neighborhood livability through evidence-based traffic calming initiatives and ITE-compliant designs.



FINANCE EXECUTIVE SUMMARY AND MEMORANDUM

- Improved water quality, reliability, and public health through water main replacement and the elimination of lead water service lines.
- Enhanced accessibility with ADA-compliant sidewalks, curb ramps, and driveway aprons.

IMPLEMENTATION TIMELINE:

Anticipated January 2027 through December 2030 or earlier.

COMPLIANCE/PERFORMANCE METRICS:

- The Bond process will be monitored by the Finance Department through Miller Canfield Paddock & Stone, P.L.C. Bond Counsel and PFM Financial Advisors LLC Bonding Agent to ensure adherence to the scope of work.



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council
FROM: Michael Kennedy, Chief Financial Officer
VIA: Mayor Abdullah H. Hammoud
SUBJECT: Bond Notice of Intent
DATE: October 2, 2026

Summary of Request

A notice of intent to issue bonds is required for the underground sewer and water infrastructure projects associated with the Poor Roads Initiative project. **This notice does not approve or mandate the issuance of bonds, but does set the ceiling for the maximum amount of debt that can be issued.** Pat McGow, Bond Counsel from Miller Canfield has prepared the Notice of Intent Resolution for your consideration which is attached.

The amount requested is "not to exceed" \$70 million, although the current project cost estimates total \$65.0 million. The extra cushion is there in the event bids come in higher than expected when the construction bids are received. The bonds would be paid back from revenues generated from the water and sewer system. The primary projects and preliminary estimated amounts are below. Capacity has been included in the total request, in the event that expanded activities are pursued.

Sewer infrastructure design, construction & installation (2027-2030): **\$9,500,000**
 Water infrastructure design, construction & installation (2027-2030): **\$60,000,000**
 Water fire hydrant maintenance, repair and replacement (2027-2030): **\$500,000**

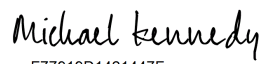
It is requested that the attached Notice of Intent Resolution be approved with the capacity to issue Capital Improvement Bonds in an amount not to exceed \$70 million. The City Council will be presented with a bond authorizing resolution at a later date to authorize the issuance and sale of the bonds and finalize the bond issuance amount prior to the issuance of any debt.

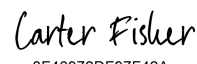
Immediate effect is requested in order to ensure compliance with the timing requirement for the issuance of bonds.

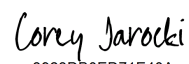
Background and Justification

The City of Dearborn's road network contains several critical segments (approximately 18 to 21 miles) operating at poor pavement condition levels (PASER ratings 1 to 3). In addition to road reconstruction and hot-mix asphalt resurfacing, these corridors require vital utility infrastructure upgrades, including sewer separation, water main replacement, lead service line replacements, copper transfers, fire hydrant maintenance.

Respectfully submitted,

DocuSigned by:

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 Michael Kennedy, Chief Financial Officer

Signed by:

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 J. Carter Fisher, Corporation Counsel

DocuSigned by:

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Budget Approval: Corey Jarocki, Deputy Finance Director

Founded in 1852
by Sidney Davy Miller



PATRICK F. MCGOW
TEL (313) 496-7684
FAX (313) 496-8450
E-MAIL mcgow@millercanfield.com

Miller, Canfield, Paddock and Stone, P.L.C.
150 West Jefferson, Suite 2500
Detroit, Michigan 48226
TEL (313) 963-6420
FAX (313) 496-7500
www.millercanfield.com

MICHIGAN
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CANADA
MEXICO
POLAND
UKRAINE
QATAR

October 6, 2026

Mr. Michael Kennedy
Chief Financial Officer
City of Dearborn
16901 Michigan Avenue
Dearborn, MI 48126

Re: City of Dearborn 2026 Capital Improvement Bonds
for Water and Sewer Improvements

Dear Michael:

As we discussed, I have enclosed a Notice of Intent Resolution for consideration for approval by the City Council at its Committee of the Whole meeting on October 15th and Council meeting on October 20th. This Resolution authorizes the publication of a Notice of Intent relating to a proposed bond issue to be issued to pay part of the cost to acquire, construct, furnish and equip water and sewer improvements, including water main replacements, sewer line and separation improvements, lead service line replacements and fire hydrant improvements, together with related site improvements (the "Project"). The Bonds will pay for the water and sewer components of the road improvements being constructed as part of the City's Poor Roads Initiative.

The enclosed Notice of Intent Resolution indicates the City's intent to issue its limited tax full faith and credit Capital Improvement Bonds in one or more series, in an amount not to exceed \$70,000,000 to pay part of the cost of the Project. The Notice of Intent Resolution authorizes the City Clerk to publish a notice of intent to issue Bonds in the *Arab American News* indicating the City's intent to issue Bonds for the Project in an amount not to exceed \$70,000,000. The amount in the Resolution is derived from the estimated cost of the Project plus a contingency buffer. The Resolution does not obligate the City to issue Bonds up to the full amount or to issue the Bonds at all. The City can downsize the Bond issue prior to the sale of the Bonds once the costs of the Project have been determined.

The proceeds of the Bonds may be used to pay for the acquisition and construction of the Project as well as reimburse the City for any engineering, design and other preliminary costs related to the Project. The Bonds will also be used to pay issuance costs related to the Bonds. The Bonds will be secured by the City's limited tax general obligation pledge, although the City intends to use revenues from the water and sewer system to pay the debt service on the Bonds.

Mr. Michael Kennedy

-2-

October 6, 2026

The Revised Municipal Finance Act requires the City to notify the electors of the City of its intent to issue the Bonds by publishing a notice which gives the voters a referendum right on the issuance of the Bonds. The Bonds can be issued without a vote of the City electors unless a petition is filed with the City Clerk within 45 days of publication of the notice signed by at least 10% of the registered electors of the City. The form of Notice of Intent is included in the Resolution on page 3. **The Notice of Intent must be published as a display advertisement at least one-quarter (1/4) page in size in a newspaper of general circulation in the City.**

Paragraph 4 of the Resolution contains language required by the Internal Revenue Code which authorizes the City to reimburse itself from Bond proceeds for certain costs relating to the project incurred prior to issuance of the Bonds. This is intended to provide you with flexibility relating to the use of the Bond proceeds and to allow the Bonds to be used to reimburse the City for any construction costs that may be incurred before the Bonds are issued.

If the Notice of Intent Resolution is approved by Council and the Notice of Intent is published shortly thereafter, the 45 day referendum period will expire in early December. In order to issue and sell the Bonds, the City Council would need to adopt a bond authorizing resolution in December 2026 or early 2027 to authorize the issuance of the Bonds and that resolution would determine the amount of the first series of the Bond issue to be financed based on the costs of the first two years of construction costs.

We would appreciate receiving a certified copy of the Resolution upon its adoption as well as an Affidavit of Publication from the newspaper in which the Notice of Intent is published. **Please remind the newspaper that the Notice must be a quarter page ad.**

If you have any questions, please do not hesitate to contact me.

Very truly yours,

MILLER, CANFIELD, PADDOCK AND STONE, P.L.C.

By: 
Patrick F. McGow

Enclosure

Cc: Corey Jarocki
Brodie Killian
Kari Blanchett

RESOLUTION AUTHORIZING NOTICE OF INTENT TO ISSUE BONDS

WHEREAS: the City of Dearborn, Michigan (the “City”) intends to authorize the issuance and sale of general obligation limited tax bonds (the “Bonds”) pursuant to Act 34, Public Acts of Michigan, 2001, as amended (“Act 34”), to pay part of the cost to acquire, construct, furnish and equip water and sewer improvements, including water main replacements, sewer line and separation improvements, lead service line replacements and fire hydrant improvements, together with related site improvements (the “Project”); and

WHEREAS, the total amount of Bonds to be issued to finance the acquisition and construction of the Project shall not exceed Seventy Million Dollars (\$70,000,000); and

WHEREAS, a notice of intent to issue bonds must be published before the issuance of the bonds in order to comply with the requirements of Section 517 of Act 34; and

WHEREAS, the City intends at this time to state its intention to be reimbursed from proceeds of the Bonds for any expenditures undertaken by the City for the Project prior to issuance of the Bonds.

RESOLVED: The City Clerk is hereby authorized and directed to publish a notice of intent to issue bonds in the *Arab American News*, a newspaper of general circulation in the City.

RESOLVED: The notice of intent shall be published as a display advertisement not less than one-quarter (1/4) page in size in substantially the form attached to this resolution as Exhibit A.

RESOLVED: The City Council of the City does hereby determine that the foregoing form of Notice of Intent to Issue Bonds and the manner of publication directed is adequate notice to the taxpayers and electors of the City, and is the method best calculated to give them notice of the City’s intent to issue the Bonds, the purpose of the Bonds, the security for the Bonds, and the right of referendum of the electors with respect thereto, and that the provision of forty-five (45) days within which to file a referendum petition is adequate to insure that the City’s electors may exercise their legal rights of referendum, and the newspaper named for publication is hereby determined to reach the largest number of persons to whom the notice is directed.

RESLOVED: The City may incur expenditures for the Project prior to receipt of proceeds of the Bonds and may advance moneys for that purpose from funds available to the City, to be reimbursed from proceeds of the Bonds when available. The City makes the following declarations for the purpose of complying with the reimbursement rules of Treas. Reg. § 1.150-2 pursuant to the Internal Revenue Code of 1986, as amended:

(a) The City reasonably expects to reimburse itself with proceeds of the Bonds for certain costs of the Project which were paid or will be paid from funds of the City subsequent to sixty (60) days prior to today.

(b) The maximum principal amount of debt expected to be issued for the Project, including issuance costs, is \$70,000,000.

(c) A reimbursement allocation of the capital expenditures described above with the proceeds of the Bonds will occur not later than 18 months after the later of (i) the date on which the expenditure is paid, or (ii) the date the Project is placed in service or abandoned, but in no event more than three (3) years after the original expenditure is paid. A reimbursement allocation is an allocation in writing that evidences the City's use of the proceeds of the Bonds to reimburse the City for a capital expenditure made pursuant to this resolution.

RESOLVED: All resolutions and parts of resolutions insofar as they conflict with the provisions of this resolution be and the same hereby are rescinded.

RESOLVED: That this resolution be given immediate effect.

The resolution was adopted as follows:

YEAS:

NAYS:

EXHIBIT A

NOTICE TO TAXPAYERS AND ELECTORS OF THE CITY OF DEARBORN OF INTENT TO ISSUE BONDS SECURED BY THE TAXING POWER OF THE CITY AND THE RIGHT OF REFERENDUM RELATING THERETO

PLEASE TAKE NOTICE that the City of Dearborn, County of Wayne, State of Michigan (the "City"), intends to authorize the issuance and sale of general obligation capital improvement bonds pursuant to Act 34, Public Acts of Michigan, 2001, as amended, in a total principal amount of not to exceed Seventy Million Dollars (\$70,000,000), for the purpose of paying part of the cost to acquire, construct, furnish and equip water and sewer improvements, including water main replacements, sewer line and separation improvements, lead service line replacements and fire hydrant improvements, together with related site improvements.

SOURCE OF PAYMENT OF BONDS

THE PRINCIPAL OF AND INTEREST ON THE BONDS shall be payable from the general funds of the City lawfully available for such purposes including property taxes levied within applicable constitutional, statutory and charter tax rate limitations. The City intends to pay the debt service on the bonds from the rates and charges generated from users of the City's Water and Sewer System.

BOND DETAILS

THE BONDS will be payable in annual installments not to exceed twenty (20) in number and will bear interest at the rate or rates to be determined at public or private sale but in no event to exceed the maximum rate permitted by law on the balance of the bonds from time to time remaining unpaid.

RIGHT OF REFERENDUM

THE BONDS WILL BE ISSUED WITHOUT A VOTE OF THE ELECTORS OF THE CITY UNLESS A PETITION REQUESTING SUCH A VOTE SIGNED BY NOT LESS THAN 10% OF THE REGISTERED ELECTORS OF THE CITY IS FILED WITH THE CITY CLERK OF THE CITY WITHIN FORTY-FIVE (45) DAYS AFTER PUBLICATION OF THIS NOTICE. IF SUCH PETITION IS FILED, THE BONDS MAY NOT BE ISSUED WITHOUT AN APPROVING VOTE OF A MAJORITY OF THE QUALIFIED ELECTORS OF THE CITY VOTING THEREON.

THIS NOTICE is given pursuant to the requirements of Section 517, Act 34, Public Acts of Michigan, 2001, as amended.

George Darany
City Clerk, City of Dearborn

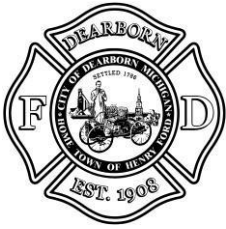
State of Michigan)
County of Wayne) ss.
City of Dearborn)

I hereby certify that the annexed paper is a true and complete copy of Council Resolution No. _ - ____-26 duly adopted by the City Council of the City of Dearborn, County of Wayne, State of Michigan, at a regular meeting held on October 20, 2026, as appears from the official minutes of the file in the office of the City Clerk of the City of Dearborn, that I have caused the same to be compared with the original and the same is a correct transcript therefrom and of the whole of such original, and that the meeting was conducted and public notice of the meeting was given pursuant to and in full compliance with the Open Meetings Act, being Act 267, Public Acts of Michigan, 1976, as amended, and that the minutes of the meeting were kept and will be or have been made available as required by the Act.

In witness whereof, I have hereunto set my hand
and affixed the corporate seal of the City of
Dearborn on October __, 2026

Megan Lizbinski
Deputy City Clerk

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EXECUTIVE SUMMARY AND MEMORANDUM

REQUEST:

The Dearborn Fire Department recently applied for a highly competitive federal FY2025 FEMA Assistance to Firefighters Grant Award in the total amount of \$193,537.44. The federal portion of this grant is \$175,943.12 (90%) and the local match is \$17,594.32 (10%). This funding will be utilized to provide technical rescue training, driver/operator training, a fire standpipe training prop and incident management training all firefighters.

Therefore, it is respectfully requested that the Chief Financial Officer or designee to recognize and appropriate revenue of \$193,537.44 in General Fund (Fire Department) including a city match (10%) amount of \$17,594.32.

The Fire Department is requesting immediate effect on this request to ensure compliance with grant timelines.

DEPARTMENT:

Fire Department

BRIEF DESCRIPTION:

The Dearborn Fire Department recently applied for a highly competitive federal FY2025 FEMA Assistance to Firefighters Grant Award in the total amount of \$193,537.44. The federal portion of this grant is \$175,943.12 (90%) and the local match is \$17,594.32 (10%). This funding will be utilized to provide technical rescue training, driver/operator training, a fire standpipe prop and incident management training for all firefighters.

PRIOR COUNCIL ACTION:

This is the twelfth consecutive year that the Fire Department has successfully applied for and was awarded an Assistance to Firefighters Grant. The Council have approved all prior grant awards as requested.

BACKGROUND

The Dearborn Fire Department recently applied for a highly competitive federal FY2025 FEMA Assistance to Firefighters Grant Award in the total amount of \$193,537.44. The federal portion of this grant is \$175,943.12 (90%) and the local match is \$17,594.32 (10%). This funding will be utilized to provide technical rescue training, driver/operator training, a fire standpipe prop and incident management training for all firefighters. The training included in this grant will provide firefighters with the skills necessary to rescue victims from specialized emergencies. Additional training will focus on driver and pump operator techniques to perform and operate fire apparatus, tools and machinery. Finally, this grant will cover the costs for a comprehensive incident management training course to be provided to all firefighters on path to take on leadership positions within the department.



EXECUTIVE SUMMARY AND MEMORANDUM

FISCAL IMPACT:

90% federal grant share: \$175,943.12

10% local match: \$17,594.32

COMMUNITY IMPACT:

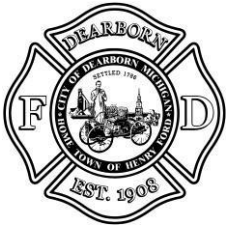
The training included in this grant will provide firefighters with the skills necessary to rescue victims from specialized emergencies. Additional training will focus on driver and pump operator techniques to perform and operate fire apparatus, tools and machinery. Finally, this grant will cover the costs for a comprehensive incident management training course to be provided to all firefighters on path to take on leadership positions within the department. This training will contribute to a more effective and efficient firefighting force which will directly impact the safety of Dearborn residents.

IMPLEMENTATION TIMELINE:

The period of performance of this grant ends on September 21, 2028 although the Fire Department is confident all funds can be expended within one year.

COMPLIANCE/PERFORMANCE METRICS:

The Fire Department will monitor the event and ensure compliance the terms and conditions of this grant.



EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council

FROM: Fire Chief Joseph Murray

VIA: Mayor Abdullah H. Hammoud

SUBJECT: Acceptance of FY25 FEMA Assistance to Firefighters Grant Award

DATE October 4, 2026

Budget Information

Adopted Budget: N/A
Amended Budget: \$193,537
Requested Budget: \$193,537
Funding Source: General Fund, Fire Department Accounts, Various
Accounts
Supplemental Budget: N/A

Summary of Request

The Dearborn Fire Department recently applied for a highly competitive federal FY2025 FEMA Assistance to Firefighters Grant Award in the total amount of \$193,537.44. The federal portion of this grant is \$175,943.12 (90%) and the local match is \$17,594.32 (10%). This funding will be utilized to provide technical rescue training, driver/operator training, a fire standpipe training prop and incident management training all firefighters.

Therefore, it is respectfully requested that the Chief Financial Officer or designee to recognize and appropriate revenue of \$193,537.44 in General Fund (Fire Department) including a city match (10%) amount of \$17,594.32.

The Fire Department is requesting immediate effect on this request to ensure compliance with grant timelines.

Background and Justification

The Dearborn Fire Department recently applied for a highly competitive federal FY2025 FEMA Assistance to Firefighters Grant Award in the total amount of \$193,537.44. The federal portion of this grant is \$175,943.12 (90%) and the local match is \$17,594.32 (10%). This funding will be utilized to provide technical rescue training, driver/operator training, a fire standpipe prop and incident management training for all firefighters. The training included in this grant will provide firefighters with the skills



EXECUTIVE SUMMARY AND MEMORANDUM

necessary to rescue victims from specialized emergencies. Additional training will focus on driver and pump operator techniques to perform and operate fire apparatus, tools and machinery. Finally, this grant will cover the costs for a comprehensive incident management training course to be provided to all firefighters on path to take on leadership positions within the department.

The period of performance of this grant ends on September 25, 2028 although the Fire Department is confident all funds can be expended within one year.



EXECUTIVE SUMMARY AND MEMORANDUM

Signature Page

DocuSigned by:

Joseph Murray

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Joseph Murray
Fire Chief

Signed by:

Carter Fisher

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Carter Fisher
Corporation Counsel

DocuSigned by:

Michael Kennedy

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Michael Kennedy
Chief Finance Officer

Prepared By:

Initial

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EXECUTIVE SUMMARY AND MEMORANDUM

REQUEST:

The Dearborn Fire Department recently applied for a highly competitive federal FY2025 FEMA Assistance to Firefighters-SAFER Grant Award in the total amount of \$4,063,443.48. The federal portion of this grant is \$2,505,790.24 and the local match is \$1,557,653.34. This funding will be utilized to hire 12 new firefighters, raising the Dearborn’s total firefighter count to 158.

Therefore, it is respectfully requested that the Chief Financial Officer or designee to recognize and appropriate revenue of \$4,063,443.48 in General Fund (Fire Department) including a city match amount of \$1,557,653.34.

Object Class	First Year	Second Year	Third Year	Total
Personnel	\$915,999.84	\$915,999.84	\$915,999.84	\$2,747,999.52
Fringe Benefits	\$438,481.32	\$438,481.32	\$438,481.32	\$1,315,443.96
Federal Share	\$1,015,860.87	\$1,015,860.87	\$474,068	\$2,505,790.14
Local Share	\$338,620.29	\$338,620.29	\$880,412.76	\$1,557,653.34
TOTAL	\$1,354,481.16	\$1,354,481.16	\$1,354,481.16	\$4,063,443.48

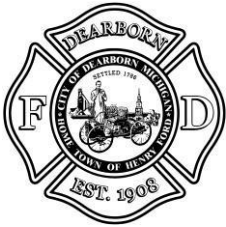
The Dearborn Fire Department also requests additional funding to equip new firefighters with appropriate equipment including turnout gear, helmets, boots, PPE and radios in the amount of \$150,000.

The Dearborn Fire Department further requests the total FTE count of sworn firefighters within the budget increase from the current 146 to 158.

The Fire Department is requesting immediate effect on this request to ensure compliance with grant timelines.

DEPARTMENT:

Fire Department



EXECUTIVE SUMMARY AND MEMORANDUM

BRIEF DESCRIPTION:

The Dearborn Fire Department recently applied for a highly competitive federal FY2025 FEMA Assistance to Firefighters-SAFER Grant Award in the total amount of \$4,063,443.48. The federal portion of this grant is \$2,505,790.24 and the local match is \$1,557,653.34. This funding will be utilized to hire 12 new firefighters, raising the Dearborn's total firefighter count to 158.

The Dearborn Fire Department also requests additional funding to equip new firefighters with appropriate equipment including turnout gear, helmets, boots, PPE and radios in the amount of \$150,000.

The Dearborn Fire Department further requests the total FTE count of sworn firefighters within the budget increase from the current 146 to 158.

PRIOR COUNCIL ACTION:

City Council has previously approved SAFER grant awards including in 9-560-22

BACKGROUND

The Dearborn Fire Department recently applied for a highly competitive federal FY2025 FEMA Assistance to Firefighters-SAFER Grant Award in the total amount of \$4,063,443.48. The federal portion of this grant is \$2,505,790.24 and the local match is \$1,557,653.34. This funding will be utilized to hire 12 new firefighters, raising the Dearborn's total firefighter count to 158.

FISCAL IMPACT:

Federal grant share: \$2,505,790.14

Local match: \$1,707,653.34
(\$1,557,653.34 + \$150,000 for
equipment)



EXECUTIVE SUMMARY AND MEMORANDUM

COMMUNITY IMPACT:

The addition of 12 new firefighters will increase the department's total number of firefighters to 158 which is the largest number in the history of the Dearborn Fire Department. The additional firefighters will assist the Dearborn Fire Department in meeting today's service demands, which have continued to rapidly increase over the past decade. As a result of this grant and the addition of 12 firefighters, the community will benefit through the additional capacity of the fire department to meet service demands as well as through efficiencies gained on the fireground due to the additional manpower on scene to undertake simultaneous tasks.

IMPLEMENTATION TIMELINE:

The period of performance of this grant ends on September 21, 2029 and is a three-year grant.

COMPLIANCE/PERFORMANCE METRICS:

The Fire Department will monitor the event and ensure compliance the terms and conditions of this grant.



EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council

FROM: Fire Chief Joseph Murray

VIA: Mayor Abdullah H. Hammoud

SUBJECT: Acceptance of FY25 FEMA Assistance to Firefighters Grant Award

DATE October 4, 2026

Budget Information

Adopted Budget: N/A

Amended Budget: \$0

Requested Budget: \$1,707,653

Funding Source: Various, General Fund, Fire Department Accounts Supplemental
Budget: \$2,505,790.24 2025 AFG Staffing for Adequate Fire and Emergency
Response (SAFER) over three years of the Grant, FY28 & FY29 will
be requested with budget adoption.

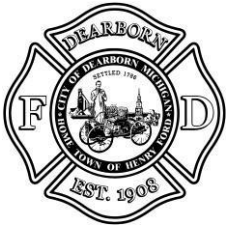
Summary of Request

The Dearborn Fire Department recently applied for a highly competitive federal FY2025 FEMA Assistance to Firefighters-SAFER Grant Award in the total amount of \$4,063,443.48. The federal portion of this grant is \$2,505,790.24 and the local match is \$1,557,653.34. This funding will be utilized to hire 12 new firefighters, raising the Dearborn's total firefighter count to 158.

Therefore, it is respectfully requested that the Chief Finance Officer or designee to recognize and appropriate revenue of \$4,063,443.48 in General Fund (Fire Department) including a city match amount of \$1,557,653.34.

The Dearborn Fire Department also requests additional funding to equip new firefighters with appropriate equipment including turnout gear, helmets, boots, PPE and radios in the amount of \$150,000.

The Dearborn Fire Department further requests the total FTE count of sworn firefighters within the budget increase from the current 146 to 158.



EXECUTIVE SUMMARY AND MEMORANDUM

Background and Justification

The Dearborn Fire Department recently applied for a highly competitive federal FY2025 FEMA Assistance to Firefighters-SAFER Grant Award in the total amount of \$4,063,443.48. The federal portion of this grant is \$2,505,790.24 and the local match is \$1,557,653.34. This funding will be utilized to hire 12 new firefighters, raising the Dearborn's total firefighter count to 158.

The addition of 12 new firefighters will increase the department's total number of firefighters to 158 which is the largest number in the history of the Dearborn Fire Department. The additional firefighters will assist the Dearborn Fire Department in meeting today's service demands, which have continued to rapidly increase over the past decade. As a result of this grant and the addition of 12 firefighters, the community will benefit through the additional capacity of the fire department to meet service demands as well as through efficiencies gained on the fireground due to the additional manpower on scene to undertake simultaneous tasks.

The secondary of \$150,000 dollars will be utilized to equip new firefighters with the appropriate personal protective equipment to meet the demands of the firefighting profession.

The period of performance of this grant ends on September 25, 2029

The Fire Department is requesting immediate effect on this request to ensure compliance with grant timelines.



EXECUTIVE SUMMARY AND MEMORANDUM

Signature Page

DocuSigned by:

Joseph Murray

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Joseph Murray
Fire Chief

Signed by:

Carter Fisher

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Carter Fisher
Corporation Counsel

DocuSigned by:

Michael Kennedy

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Michael Kennedy
Chief Finance Officer

Prepared By:

Initial

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**FINANCE****EXECUTIVE SUMMARY AND MEMORANDUM**

Immediate Effect Requested

REQUEST: Approval of Proposal for Professional Engineering & Design Services – 13717 Haggerty Street Parking Improvements Project

DEPARTMENT: Fire, in conjunction with Purchasing

BRIEF DESCRIPTION: Resolution authorizing the execution of a professional services agreement with Midwestern Consulting LLC for the engineering design, plan preparation, bidding assistance, and construction administration services for parking improvements at 13717 Haggerty Street in an amount not to exceed \$54,500.00. These parking improvements will support the City of Dearborn Fire Station 4. This proposal represents a continuation of professional services following Midwestern Consulting's initial boundary, ALTA, and topographical survey of the site completed in December 2025.

PRIOR COUNCIL ACTION: N/A

BACKGROUND: To support the City of Dearborn Fire Station 4 operations, the 13717 Haggerty Street, Midwestern Consulting will deliver professional engineering services for site parking lot, drainage, and structural improvements. Building on their December 2025 boundary and base mapping survey to eliminate redundant costs and ensure project continuity, Midwestern Consulting will execute a complete project scope spanning pre-application base mapping, conceptual layout, and final construction plan preparation covering grading, soil erosion, and storm utilities. Their engagement further includes navigating municipal reviews, providing bidding assistance, and performing construction administration—highlighted by five key milestone site inspections and ongoing RFI management—to carry the project through final completion.

FISCAL IMPACT: Not-to-exceed \$54,500

COMMUNITY IMPACT: The completion of civil design and parking improvements at 13717 Haggerty Street will enhance public infrastructure, improve stormwater management in accordance with City standards, and maintain efficient operational capabilities for municipal fire services.

IMPLEMENTATION TIMELINE:

- **Conceptual & Plan Preparation (Tasks 100–220):** Fall / Winter 2026
 - **Bidding Phase (Task 300):** Early 2027
 - **Construction Phase (Task 400):** Spring / Summer 2027 (Rate schedule valid through March 2027)
-

COMPLIANCE/PERFORMANCE METRICS: The Fire Department will monitor this contract.



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council

FROM: City Administration

VIA: Mayor Abdullah H. Hammoud

SUBJECT: Authorization to Execute Professional Services Proposal with Midwestern Consulting LLC for 13717 Haggerty Street Parking Improvements

DATE: October 5, 2026

Budget Information

Projects: K25026 – Fire Station Building & Parking

Amended Budget: \$69,272

Requested Amount: Not-to-exceed \$54,500

Funding Source: Facility Fund, Fire Station 4, Construction Services, Construction

Supplemental Budget: N/A

Summary of Request

Purchasing, on behalf of the Fire Department, recommends the request for additional expenditures for Professional Engineering & Design Services for the 13717 Haggerty Street Parking Improvements Project in the amount not-to-exceed \$54,500. This proposal represents a continuation of professional services following Midwestern Consulting's initial boundary, ALTA, and topographical survey of the site completed in December 2025.

It is respectfully requested that Council authorize the contract with immediate effect. The resulting contract shall not be binding until fully executed.

Background and Justification

The Fire Department Station 4 facility located at 13717 Haggerty Street requires parking lot layout, drainage, and structural improvements to support ongoing municipal operations. Having previously completed the initial base mapping and boundary survey work for the property in December 2025, Midwestern Consulting is slated to continue providing professional engineering services. Retaining Midwestern Consulting for the subsequent design, plan preparation, and construction administration phases ensures continuity across the project lifecycle and eliminates redundant surveying and base mapping expenses.

The preliminary phase of the engagement focuses on pre-application services, base mapping, and initial design work. This includes a limited topographical utility invert survey along the Haggerty Street right-of-way, zoning research, conceptual plan preparation, stormwater routing design, and stakeholder review meetings. Following concept approval, the design phase involves drafting a complete construction plan set—encompassing site demolition, dimensional layout and striping, grading, soil erosion and sedimentation control, storm utility profiles, fire protection graphics, and City specification compliance—alongside participating in progress meetings and managing municipal plan reviews.



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

To guide the project through completion, Midwestern Consulting will also deliver bidding assistance and construction administration services. During bidding, the firm will respond to contractor requests for information (RFIs) and assist City staff with bid evaluations. Throughout active construction, their scope covers ongoing administrative RFI resolution as well as five scheduled site inspections during key milestones—including mass grading, storm utility installation, paving, and final punch list evaluations—accompanied by written and photographic documentation.

Prepared By:

DocuSigned by:

Mark Rozinsky

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Mark Rozinsky, Purchasing Manager

Department Approval:

DocuSigned by:

Joseph Murray

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Joseph Murray, Fire Chief

Budget Approval:

DocuSigned by:

Michael Kennedy

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Michael Kennedy, Chief Financial Officer

Initial

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Corporation Counsel Approval:

Signed by:

Carter Fisher

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J. Carter Fisher, Corporation Counsel



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

REQUEST: Extension of Contract for Lobbyist-Agent Services

DEPARTMENT: City Administration, In conjunction with Purchasing

BRIEF DESCRIPTION: The City of Dearborn currently has a contract with Muchmore Harrington Smalley & Associates (MHSA) for lobbyist-agent services that is set to expire. The Purchasing Division has received a request from the Mayor's Office to extend the contract from November 1, 2026, through October 31, 2029.

PRIOR COUNCIL ACTION: CR 07-398-22 & 9-455-23 - Contract renewed/extended for Lobbyist-Agent Services with Muchmore Harrington Smalley & Associates

BACKGROUND: MHSA provides direct lobbying services and advisory support for major issues at the county, state, and federal levels, with a specific focus on infrastructure funding opportunities at the state and federal levels, to benefit the City of Dearborn's priorities around investment in information technology, public health, water and sewer infrastructure, and recreational facilities. With lobbying and outreach support, the City will continue to be effective in accessing available funds at the state and federal levels.

FISCAL IMPACT: Proposed Budget: \$48,000 Annually

COMMUNITY IMPACT:

- Infrastructure funding opportunities
 - Investment in information technology, public health, water and sewer infrastructure
 - Recreational facilities
-

IMPLEMENTATION TIMELINE: Immediate effect once approved by City Council in order to ensure continuity of services.

COMPLIANCE/PERFORMANCE METRICS: The City Administration will monitor this contract.


FINANCE
EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council
FROM: City Administration
VIA: Mayor Abdullah H. Hammoud
SUBJECT: Extension of Contract for Lobbyist-Agent Services
DATE: September 30, 2026

Budget Information

Adopted Budget: \$48,000
 Amended Budget: \$48,000
 Requested Amount: \$48,000 annually
 Funding Source: General Fund, Mayor, Contractual Services
 Supplemental Budget: N/A

Summary of Request

The City of Dearborn currently has a contract with Muchmore Harrington Smalley & Associates (MHSA) for lobbyist-agent services that is set to expire. The Purchasing Division has received a request from the Mayor's Office to extend the contract from November 1, 2026, October 31, 2029.

It is respectfully requested that Council authorize the extension with immediate effect in order to ensure continuity of services. The resulting contract shall not be binding until fully executed.

Background and Justification

MHSA provides direct lobbying services and advisory support for major issues at the county, state, and federal levels, with a specific focus on infrastructure funding opportunities at the state and federal levels, to benefit the City of Dearborn's priorities around investment in information technology, public health, water and sewer infrastructure, and recreational facilities. With lobbying and outreach support, the City will continue to be effective in accessing available funds at the state and federal levels.

Prepared By:

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Mark Rozinsky, Purchasing Manager

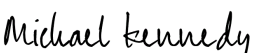
Department Approval:

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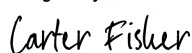
Zaineb Hussein, Chief of Staff

Budget Approval:

DocuSigned by:

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Michael Kennedy, Chief Financial Officer

Corporation Counsel Approval:

Signed by:

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J. Carter Fisher, Corporation Counsel



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

IMMEDIATE EFFECT REQUESTED

REQUEST: Award of a Contract for Theater Stage Rigging

DEPARTMENT: Recreation, in conjunction with Purchasing

BRIEF DESCRIPTION: The Recreation Department requests the award of a contract to North Coast Studios, Inc. to replace the existing stage rigging at the Michael A. Guido Theater.

PRIOR COUNCIL ACTION: None

BACKGROUND: The stage rigging system at the Michael A Guido Theater consists of 47 single purchase line sets. All of the ropes and rigging is from the original install in 2001. This system has reached its end of life and in need of replacement. We searched for a vendor to replace all existing fly line ropes, wire ropes, and upgrade all connecting hardware to modern day standards.

FISCAL IMPACT: The total cost of the project is \$136,000.

COMMUNITY IMPACT: The current system has reached end of life. The proposed new system will meet and exceed modern day code and safety standards. It will allow us to safely hanging curtains, stage lighting, and stage equipment flown over performers and presenter's heads. This will system will provide safe operations for the next 2 decades.

IMPLEMENTATION TIMELINE: This project is slated to begin July 12, 2027 which was chosen because of the facility rental schedule and will take approximately 4-6 weeks to complete.

COMPLIANCE/PERFORMANCE METRICS: The Recreation Department will manage this contract.



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council

FROM: City Administration

VIA: Mayor Abdullah H. Hammoud

SUBJECT: Award of a Contract for Theater Stage Rigging

DATE: October 2nd, 2026

Budget Information

Project:	I52325 – Theater Stage Rigging
Total Approved Project Budget:	\$112,500
Total Available Project Budget:	\$112,500
Requested Amount:	\$136,000
Funding Sources:	Facilities Fund, Recreation-Theater, Capital Project Support
Supplemental Budget:	I51033, Theater Restoration, Facility Fund, Recreation

Summary of Request

The Recreation Department, in conjunction with Purchasing, recommends the competitive award of a contract to North Coast Studios, Inc. in the amount of \$136,000 for the replacement of the existing stage rigging at the Michael A. Guido Theater.

It is respectfully requested that Council authorize the award. Immediate effect is requested, although the resulting contract shall not be binding until fully executed.

Background and Justification

The stage rigging system at the Michael A Guido Theater consists of 47 single purchase line sets. All of the ropes and rigging is from the original install in 2001. This system has reached its end of life and in need of replacement. We searched for a vendor to replace all existing fly line ropes, wire ropes, and upgrade all connecting hardware to modern day standards.

Procurement Process

Purchasing solicited proposals with process details as follows:

Process:	Invitation to Bid (ITB)
Issue Date:	February 17 th , 2026
Deadline Date:	March 17 th , 2026
Total Matched Suppliers:	49
Total Suppliers with Downloads:	30
Bids Received:	4



FINANCE

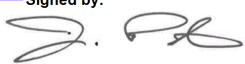
EXECUTIVE SUMMARY AND MEMORANDUM

BIDDER	BID AMOUNT
North Coast Studios, Inc.	\$136,000.00
Tobins Lake Sales, LLC.	\$160,000.00
Janson Industries	\$163,420.00
Fantasee Integration	\$194,085.98

North Coast Studios, Inc. was found to have submitted the most responsive and responsible bid, and agreed to keep their 2026 bid price consistent for the 2027 calendar year work timeline. The procurement process was in accordance with the Procurement Ordinance and all internal policies and procedures. The Purchasing Division requests approval to proceed with the procurement.

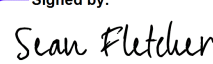
Signature Page

Prepared By:

Signed by:

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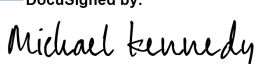
Jason Pich, Buyer, Purchasing Division

Department Approval:

Signed by:

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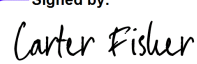
Sean Fletcher Parks & Recreation Director

Budget Approval:

DocuSigned by:

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Michael Kennedy, Chief Financial Officer

Corporation Counsel Approval:

Signed by:

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Carter Fisher, Corporation Counsel



EXECUTIVE SUMMARY

REQUEST: Adopt the Michigan Department of Natural Resources' required resolution accepting the terms of the Land and Water Conservation Fund project agreement for the Splash Pad at Camp Dearborn.

DEPARTMENTS: Philanthropy & Grants; Parks & Recreation

BRIEF DESCRIPTION: Council previously approved recognition and appropriation of the \$500,000 Land and Water Conservation Fund grant and the required \$500,000 City match for the Splash Pad at Camp Dearborn. The Michigan Department of Natural Resources (DNR) has requested an additional resolution using its specific language to accept the terms of the project agreement.

PRIOR COUNCIL ACTION: Council approved recognition and appropriation of the \$500,000 grant and the required \$500,000 local match for the Splash Pad at Camp Dearborn.

BACKGROUND: Grants and designated donations are formally accepted by Council so funding can be transparently tracked within the City's General Fund or appropriate designated purpose funds. Council's prior action addressed the recognition and appropriation of funding for this project. DNR has requested a supplemental resolution using its prescribed language to affirm the City's acceptance of the project agreement and its commitments under that agreement.

FISCAL IMPACT: The previously approved project budget totals \$1,000,000.00, consisting of a \$500,000.00 grant and a \$500,000.00 City match. This request supplements the prior approval and requires no additional appropriation or change to the approved local match.

COMMUNITY IMPACT: The Splash Pad at Camp Dearborn will expand family-friendly recreation for campers and day-use visitors. Related site and accessibility improvements will help visitors of different ages and abilities access and enjoy the facility.

IMPLEMENTATION TIMELINE:

Following Council adoption: Submit the required resolution to DNR as part of the project agreement documentation.

June 30, 2029: Project agreement end date and deadline for completion of eligible project activities, unless amended and approved by DNR.

September 30, 2029: Final deadline for submission of the complete final reimbursement request.

COMPLIANCE/PERFORMANCE METRICS: Adoption and submission of the DNR-required resolution; provision of the required local match; completion of the project within the agreement period; maintenance of financial records for auditing; public access on equal and reasonable terms; and compliance with all terms of the project agreement.



Philanthropy and Grants

MEMORANDUM

TO: Dearborn City Council

FROM: Philanthropy & Grants Department, in partnership with Parks & Recreation

SUBJECT: LWCF Project Agreement Resolution – Splash Pad at Camp Dearborn

DATE: October 1, 2026

Summary of Request: The Philanthropy & Grants Department, in partnership with Parks & Recreation, requests adoption of the Michigan Department of Natural Resources' required resolution accepting the terms of the Land and Water Conservation Fund project agreement for the Splash Pad at Camp Dearborn. Council previously approved recognition and appropriation of the \$500,000 grant and the required \$500,000 local match. This supplemental action satisfies DNR's request for specific resolution language.

Background and Justification: Grants and designated donations must be officially accepted by City Council so funding can be transparently tracked within the City's General Fund or appropriate designated purpose funds. Council's prior approval addressed the recognition and appropriation of funding for the Splash Pad at Camp Dearborn. DNR has requested an additional resolution using its prescribed language to formally accept the terms of the project agreement.

The required resolution affirms the City's commitment to provide the \$500,000 local match, complete the project, maintain financial records for auditing, provide public access on equal and reasonable terms, and comply with all terms of the agreement. This action supplements Council's prior approval and does not request additional funding or change the previously approved project scope or local match.

Immediate effect is requested.

Department Approval:

Signed by:

Maria Willett

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Maria Willett – Philanthropy & Grants Director

Department Approval:

Signed by:

Sean Fletcher

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Sean Fletcher - Director of Parks & Recreation

Budget Approval:

DocuSigned by:

Michael Kennedy

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Michael Kennedy – Finance Director/Treasurer

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HJ

Corporation Counsel:

Signed by:

Carter Fisher

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Carter Fisher, Corporation Counsel

COUNCIL RESOLUTION

RESOLVED, that the City of Dearborn, Michigan, does hereby accept the terms of the Agreement for Splash Pad at Camp Dearborn (Project No. 26-01930) as received from the Michigan Department of Natural Resources (DEPARTMENT), and that the City of Dearborn does hereby specifically agree, but not by way of limitation, as follows:

1. To appropriate all funds necessary to complete the project during the project period and to provide (\$500,000.00) dollars to match the grant authorized by the DEPARTMENT.
2. To maintain satisfactory financial accounts, documents, and records to make them available to the DEPARTMENT for auditing at reasonable times.
3. To construct the project and provide such funds, services and materials as may be necessary to satisfy the terms of said Agreement.
4. To regulate the use of the facility constructed and reserved under this Agreement to assure the use thereof by the public on equal and reasonable terms.
5. To comply with any and all terms of said Agreement including all terms not specifically set forth in the foregoing portions of this Resolution.

**FINANCE****EXECUTIVE SUMMARY AND MEMORANDUM**

Immediate Effect Requested

REQUEST: Authorize Police Department purchase of 15 Tasers, via Cooperative Contract, from Axon Enterprises, Inc.

DEPARTMENT: Police Department, in conjunction with Purchasing.

BRIEF DESCRIPTION:

The Police Department, in conjunction with Purchasing, recommends the purchase of 15 Tasers from Axon Enterprises, Inc. Pricing is based on Sourcewell Cooperative Contract # 092722 – AXN, which expires November 21, 2027. The price is fixed for each of the five years.

PRIOR COUNCIL ACTION:

C.R. 9 - 476 - 25

BACKGROUND:

The Police Department, in conjunction with Purchasing, is requesting authorization for \$16,378 annually, for five years, for the purpose of purchasing 15 tasers, from Axon Enterprises, Inc.

The procurement supplements the previous acquisition of 100 Tasers, expanding the department's operational inventory to 115 Tasers. This will ensure that frontline patrol officers and supervisors are individually issued a Taser. Modern Tasers integrate into the Axon ecosystem including body-worn cameras. Individual issuance ensures digital evidence, audit logs, and device data are accurately linked to specific officers. This enhances transparency while the avoiding accountability gaps, maintenance downtime, and investigative complications of shared equipment pools.

FISCAL IMPACT:

Year 1	\$16,378.20
Year 2	\$16,378.20
Year 3	\$16,378.20
Year 4	\$16,378.20
Year 5	\$16,378.20
TOTAL	\$81,891

COMMUNITY IMPACT:

This purchase ensures the Police Department remains aligned with national best practices and training standards. Providing officers with immediate access to a modern less-lethal option significantly lowers the risk of serious injury or death during critical encounters.



FINANCE EXECUTIVE SUMMARY AND MEMORANDUM

IMPLEMENTATION TIMELINE:

Tasers will be shipped upon receipt of purchase order.

COMPLIANCE/PERFORMANCE METRICS:

Police Department staff will confirm delivery and quality of purchased materials.

**FINANCE****EXECUTIVE SUMMARY AND MEMORANDUM**

TO: City Council
FROM: City Administration
VIA: Mayor Abdullah H. Hammoud
SUBJECT: Purchase Tasers for Police Department
DATE: September 21, 2026

Budget Information

Adopted Budget:	\$211,000
Amended Budget:	\$211,000
Requested Amount:	\$81,891 (\$16,378.20 annually for five years)
Funding Source:	General Fund, Police Administration, Equipment – Non-Capital 101-2410-511.61-90
Supplemental Budget:	N/A

Summary of Request

Authorize Police Department purchase of Tasers, via Cooperative Contract, from Axon Enterprises, Inc. The plan includes purchasing 15 tasers, at a total cost of \$81,891 (\$16,378.20 annually for five years – 2026-2030).

It is respectfully requested that Council authorize this purchase although the resulting contract shall not be binding until fully executed.

Immediate effect is requested.

Background and Justification

The Police Department, in conjunction with Purchasing, recommends the purchase of Tasers from Axon Enterprises, Inc. Pricing is based on Sourcewell Cooperative Contract # 092722 – AXN, which expires November 21, 2027. The price is fixed for each of the five years of the agreement.

The procurement supplements the previous acquisition of 100 Tasers, expanding the department's operational inventory to 115 Tasers. This will ensure that frontline patrol officers and supervisors are individually issued a Taser. Modern Tasers integrate into the Axon ecosystem including body-worn cameras. Individual issuance ensures digital evidence, audit logs, and device data are accurately linked to specific officers. This enhances transparency while the avoiding accountability gaps, maintenance downtime, and investigative complications of shared equipment pools.

Procurement Process

This procurement is in accordance with Section 2-568(3) Cooperative Contract Purchasing, of the Purchasing Ordinance, and all internal policies and procedures.



FINANCE

EXECUTIVE SUMMARY AND MEMORANDUM

Signature Page

Prepared By:

DocuSigned by:

Jay Andrews

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Jay Andrews, Sr. Buyer

Department Approval:

DocuSigned by:

Issa Shahin

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Issa Shahin, Police Chief

Budget Approval:

DocuSigned by:

Michael Kennedy

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Michael Kennedy, Chief Financial Officer

Initial

DM

Corporation Counsel Approval:

Signed by:

Carter Fisher

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Carter Fisher, Corporation Counsel



EXECUTIVE SUMMARY AND MEMORANDUM

REQUEST: Renewal of a contract for legal consulting and training for the Police Department

DEPARTMENT: Police Department, in conjunction with Purchasing

BRIEF DESCRIPTION: The Police Department recommends approving a three-year, \$111,272 contract extension with Naumcheff Law Offices, PLLC for specialized legal consulting and police training.

PRIOR COUNCIL ACTION: 8-400-23 – Approval of a One-Year Contract at \$36,000

8-408-24 – Approval of a Two-Year Contract at \$36,000/year

BACKGROUND: Attorney Brett Naumcheff brings a combination of practical law enforcement experience and specialized legal expertise. Having served as a consultant to the Dearborn Police Department since 2023, Mr. Naumcheff provides essential training and policy guidance. This program ensures the Police Department's policies, training, and operational practices continuously adapt to evolving legal precedents and statutory requirements. Proactively incorporating these standards elevates police professionalism, improves risk management, and mitigates future litigation costs. The training meets mandatory continuing professional education requirements as designated by the Michigan Commission on Law Enforcement Standards (MCOLES) for police officers.

FISCAL IMPACT: Year 1 (FY27): \$36,000

Year 2 (FY28): \$37,080

Year 3 (FY29): \$38,192

General Fund, Police Administration, Professional Services, Other Professional Services Budget (101-2410-511.30-90).

COMMUNITY IMPACT: Aligning department practices with evolving legal standards ensures that police officers deliver professional, constitutionally sound service to the public. Proactively mitigating civil rights violations strengthens community trust while protecting taxpayer funds from costly litigation.

IMPLEMENTATION TIMELINE: Immediate upon approval of Council, Mayor authorization to execute a formal contract and concurrence with the Department of Law, and provided that all of the specifications and instructions in the proposal have been fully complied with.



EXECUTIVE SUMMARY AND MEMORANDUM

COMPLIANCE/PERFORMANCE METRICS: The advisor reports to the Police Chief and provides briefing and status updates to the Dearborn Police Command Staff.



EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council

FROM: City Administration

VIA: Mayor Abdullah H. Hammoud

SUBJECT: Renewal of Contract for a Constitutional Policing, Policy and Training Consultant for the Police Department

DATE: September 15, 2026

Budget Information

Adopted Budget: \$105,293

Amended Budget: \$105,293

Requested Amount: \$36,000 (FY27)

Funding Source: 101-2410-511.30-90
General Fund, Police Administration, Professional Services, Other Professional Services

Supplemental Budget: N/A

Summary of Request

The Police Department recommends approving a three-year, \$111,272 contract extension with Naumcheff Law Offices, PLLC for specialized legal consulting and training. As a key component of the department's risk management strategy, this program updates operational policies, strengthens legal training, and proactively reduces liability and constitutional violations.

Background and Justification

Attorney Brett Naumcheff brings a combination of practical law enforcement experience and specialized legal expertise. Having served as a consultant to the Dearborn Police Department since 2023, Mr. Naumcheff provides essential training and policy guidance that ensures officers deliver professional, constitutionally sound service to the community. The training meets mandatory continuing professional education requirements as designated by the Michigan Commission on Law Enforcement Standards (MCOLES) for police officers.



EXECUTIVE SUMMARY AND MEMORANDUM

Key Benefits Include:

Policy Alignment: The consultant provides recommended updates to police department policies and practices to meet current legal standards.

Risk Mitigation: Proactively reduces potential civil rights violations and associated liability.

Professional Development: Provides comprehensive legal instruction to police personnel through in-person training sessions and real-time legal updates.

Process

The procurement is in accordance with Section 2-568 (b) (6) J, Professional Services Procurement, of the Purchasing Ordinance.

Signature Page

Prepared By:

Signed by: Andrew Galuszka [Initial MB]
Lt. Andrew Galuszka, Police Department

Department Approval:

DocuSigned by: Issa Shakin
Issa Shakin, Police Chief

Purchasing Approval:

DocuSigned by: Jay Andrews
Jay Andrews, Sr. Buyer

Budget Approval:

DocuSigned by: Michael Kennedy [Initial DM]
Michael Kennedy, Chief Financial Officer

Corporation Counsel Approval:

Signed by: Carter Fisher
Carter Fisher, Corporation Counsel

Michigan Police Legal Advisor Group

39555 Orchard Hill Place
Suite 600
Novi, MI 49428

EIN # 30-0112166

Constitutional Policing, Policy and Training Advisor Proposal

Date: August 25, 2026

Agency:

**Dearborn Police Department
Attn: Chief Issa Shahin
16099 Michigan Ave
Dearborn, Michigan 48126**

September 1, 2026 – August 31, 2029

- **This is a three-year extension of the current agreement.**
- **Brett Naumcheff will serve as Constitutional Policing, Policy and Training Consultant**
- **Using a Constitutional and Holistic Based Policing Model provide the following:**
 - **Work in conjunction with the City Attorney,**
 - **Assist with creating a Constitutional and Holistic based Police Training Program,**
 - **Make reviews and recommendations related to department policies and procedures,**
 - **Provide Constitutional Police Use of Force Training to the Police Department members,**
 - **Integrate ICAT based de-escalation training into the department training curriculum,**
 - **Provide training on police topics within the MPLAG area of expertise in a manner as agreed by the parties,**
 - **Provide police relevant training on United States Supreme Court, United States Sixth Circuit Court of Appeals and Michigan published cases, as they are released,**
 - **Provide training and make recommendations for real time amendments to policy, practice or custom, consistent with current and changing federal and state laws, cases and doctrines and policing best practices,**
 - **Provide training for the Chief and Administration regarding emerging police risk management issues,**
 - **Assist in creating a post OIS protocol,**
 - **Work with the training division to implement scenario-based training into the curriculum,**
 - **Provide 180 hours of work (generally 4 site visits per month on a once per week schedule) during the term of the contract to accommodate the training and to facilitate the goals of the Chief of Police.**
 - **Provide additional training and consulting as agreed by the parties,**

**Cost: Year 1: \$36,000.00
 Year 2: \$37,080.00
 Year 3: \$38,192.00**



LAW

EXECUTIVE SUMMARY AND MEMORANDUM

REQUEST: Approval to amendments to Chapter 18 of the Code of Ordinances to regulate Electric Bicycles, Electric Scooters, and Non-Compliant Motorized Devices ("E-Motos").

DEPARTMENT: Law

BRIEF DESCRIPTION: The proposed ordinance establishes comprehensive municipal regulations for micro-mobility devices. It aligns e-bike definitions with state law (MCL 257.13e), prohibits e-bikes and e-scooters on sidewalks within designated Downtown Commercial Corridors, sets a 10 mph speed limit on sidewalks outside downtown areas, strictly bans high-powered non-compliant "e-motos" (motor wattage > 750W or speeds > 28 mph) from sidewalks, bike paths, and city parks, and establishes a civil infraction fine schedule alongside misdemeanor penalties for non-compliant e-motos on sidewalks.

PRIOR COUNCIL ACTION: None

BACKGROUND: With the rapid rise in popularity of electric bicycles, electric scooters, and high-speed electric motor vehicles ("e-motos") across Metro Detroit, the City needs to update its regulatory framework to safeguard pedestrian safety, protect commercial corridors, and provide law enforcement with clear enforcement directives and mechanisms. Under Michigan state law, municipalities are granted authority to regulate sidewalk usage and restrict motorized devices on public property. The proposed ordinance creates Chapter 18, Section 18-127 and Sections 18-508 through 18-512, establishing clear classifications, speed caps, operational zones, and penalties that mirror the provisions of state law in an effort to mitigate the safety concerns stemming from electric vehicles.

FISCAL IMPACT: None

IMPLEMENTATION TIMELINE: Requires two readings to go into effect.

COMPLIANCE/PERFORMANCE METRICS: N/A



LAW EXECUTIVE SUMMARY AND MEMORANDUM

TO: City Council

FROM: City Administration

VIA: Mayor Abdullah H. Hammoud

SUBJECT: Amendments to the City's regulation of E-Bikes and Scooters (Code of Ordinances)

DATE: September 25, 2026

Summary of Request

The Department of Law, in conjunction with the Police Department, respectfully recommends approval of an ordinance amendment to Chapter 18 (Traffic and Vehicles) of the City of Dearborn Code of Ordinances. The proposed amendment updates Section 18-83 and Section 18-507, and creates Section 18-127, defining electric bicycles, scooters, skateboards and e-motos to be consistent with state law. The proposed ordinance also adds Sections 18-508 through 18-512 to establish local regulatory standards governing the same, including provisions prohibiting the operation of e-bikes in high pedestrian areas like downtown sidewalks and restrictions on the use of e-motos on sidewalks and bike lanes city-wide.

To ensure public safety, protect pedestrians, and provide clear enforcement guidelines for law enforcement officers, the proposed ordinance establishes the following regulatory framework:

- **Statutory Definitions (Sec. 18-127):** Adopts state definitions for Class 1, Class 2, and Class 3 electric bicycles (MCL 257.13e) and electric scooters/skateboards (MCL 257.13f). Explicitly excludes e-bikes and e-scooters from the motor-driven cycle definition in Sec. 18-83.
- **Non-Compliant "E-Motos" Defined (Sec. 18-127(c)):** Defines non-compliant motorized devices as electric two- or three-wheeled vehicles with motor power exceeding 750 watts, motor-assisted speeds exceeding 28 mph, or lacking fully operable human-powered pedals.
- **General Operating Requirements (Sec. 18-507):** Establishes minimum operating age limits (age 14+ for Class 3 e-bikes; age 12+ for e-scooters on public streets), helmet requirements for minor operators/passengers under age 18/19, single-rider limitations, and nighttime front/rear lighting rules.
- **Downtown Commercial Corridors Prohibition (Sec. 18-508):** Prohibits e-bikes, e-scooters, and electric skateboards on sidewalks, pedestrian crosswalks, plazas, and public walkways within designated East and West Downtown Commercial Corridors. Requires riders to use street bike lanes/travel lanes or dismount and walk. Exempts mobility-assisted devices used by individuals with disabilities.
- **Sidewalk Rules Outside Downtown Corridors (Sec. 18-509):** Permits Class 1 and Class 2 e-bikes and e-scooters on sidewalks outside downtown corridors, subject to a mandatory duty to yield to pedestrians, give audible passing signals, and observe a 10 mph speed cap.
- **Enforcement Against Non-Compliant "E-Motos" (Sec. 18-510):** Strictly bans e-motos from bike lanes, sidewalks, multi-use paths, and public parks. Requires e-motos operated on public roadways to fully comply with state moped registration, licensing, titling, and insurance laws under MCL 257.801e.



LAW EXECUTIVE SUMMARY AND MEMORANDUM

- **Penalties and Fines (Sec. 18-511):** Establishes a progressive civil infraction fine schedule (\$50 first offense; \$100 second offense; \$250 third offense) for general violations. Codifies a misdemeanor penalty with a \$100 fine for operating non-compliant e-motos on pedestrian sidewalks.
- **Parental Responsibility (Sec. 18-512):** Holds parents and legal guardians responsible for authorizing or knowingly permitting minors to violate these provisions.

Based upon the foregoing, the Law Department and Police Department recommend the approval of the proposed ordinance amendments to Chapter 18.

Respectfully submitted,

/S/ J. Carter Fisher
Carter Fisher, Corporation Counsel

ORDINANCE NO. 26-1874

AN ORDINANCE TO AMEND THE TRAFFIC AND MOTOR VEHICLES CHAPTER (CHAPTER 18), OF THE CODE OF ORDINANCES OF THE CITY OF DEARBORN BY ADDING SECTION 18-127, ENTITLED "ELECTRIC BICYCLES, SKATEBOARDS, AND SCOOTERS" AND BY AMENDING SECTIONS 18-507, ENTITLED "RESPONSIBILITY OF PARENT, GUARDIAN" AND ADDING SECTIONS 18-508 THROUGH 18-512 ENTITLED "OPERATION OF ELECTRIC BICYCLES, SKATEBOARDS AND SCOOTERS," "OPERATION OF ELECTRIC BICYCLES AND SCOOTERS WITHIN DOWNTOWN COMMERCIAL CORRIDORS," "SIDEWALK OPERATION OF ELECTRIC BICYCLES AND SCOOTERS OUTSIDE DOWNTOWN COMMERCIAL CORRIDORS," "ENFORCEMENT OF NON-COMPLIANT VEHICLES ('E-MOTOS')," AND "PENALTIES AND FINES" RESPECTIVELY

THE CITY OF DEARBORN ORDAINS TO:

Amend Chapter 18, Article II, Division 1 by amending Section 18-83 and adding Section 18-127, and amend Chapter 18, Article II, Division 12, by amending Section 18-507 and adding Sections 18-508 through 18-512, as follows:

Sec. 18-83. - Motor driven cycle.

Motor driven cycle shall mean every motorcycle, including every motor scooter, with a motor which produces not to exceed five maximum brake horsepower, and every bicycle with motor attached, except for electric bicycles and scooters as defined in Section 18-217 of this code.

Sec. 18-127. – Electric bicycles, skateboards and scooters

(a) *Electric Bicycle* shall mean an "electric bicycle" as defined in MCL 257.13e, possessing a seat or saddle, fully operable pedals, and an electric motor of not more than 750 watts, categorized into the following three classes:

(1) Class 1 Electric Bicycle: An electric bicycle equipped with a motor that provides assistance only when the rider is pedaling and ceases to provide assistance when the device reaches a speed of 20 miles per hour.

(2) Class 2 Electric Bicycle: An electric bicycle equipped with a motor that may be used exclusively to propel the device and ceases to provide assistance when the device reaches a speed of 20 miles per hour.

(3) Class 3 Electric Bicycle: An electric bicycle equipped with a motor that provides assistance only when the rider is pedaling and ceases to provide assistance when the device reaches a speed of 28 miles per hour.

(b) *Electric Scooter or Electric Skateboard* shall mean an "electric skateboard" as defined in MCL 257.13f, a wheeled device that has a floorboard designed to be stood upon when riding that is no more than 60 inches long and 18 inches wide, is designed to transport only 1 person at a time, has an electrical propulsion system with power of no more than 2,500 watts, and has a maximum speed on a paved level surface of not more than 25 miles per hour. An electric scooter or skateboard may have handlebars and, in addition to having an

electrical propulsion system with power of no more than 2,500 watts, may be designed to also be powered by human propulsion.

(c) *Non-Compliant Motorized Device*, also known as an "E-Moto," shall mean any two- or three-wheeled electric motorized vehicle that meets any of the following conditions:

- (1) its electric motor exceeds 750 watts; or
- (2) its motor can assist or propel the device at speeds that exceed 28 miles per hour
- (3) it does not have fully operable human-powered pedals

Sec. 18-507. -- Responsibility of parent, guardian.

~~—The parent of any child and the guardian of any ward shall not authorize or permit any such child or ward to violate any of the provisions of this division.~~

Sec. 18-507. – Operation of electric bicycles, skateboards and scooters

- (a) No person under fourteen (14) years of age shall operate a Class 3 electric bicycle upon any public street, highway, or right-of-way.
- (b) No person under twelve (12) years of age shall operate an electric scooter or electric skateboard on any public street, highway, or right-of-way.
- (C) An operator or passenger under eighteen (18) years of age on a Class 3 electric bicycle shall wear an approved crash helmet securely fastened to his or her head.
- (d) An operator under nineteen (19) years of age operating an electric scooter or electric skateboard shall wear an approved crash helmet securely fastened to his or her head.
- (e) Any electric bicycle or electric scooter operated between one-half hour after sunset and one-half hour before sunrise shall be equipped with a lamp on the front emitting a white light visible from a distance of at least 500 feet and a red reflector or tail light on the rear visible from 100 to 500 feet.
- (f) An electric scooter or electric skateboard shall not be used to carry more than one person at one time.
- (g) An electric bike shall not be used to carry more persons at one time than the number for which it is designed and equipped.
- (h) Except as described in Sections 15-34, 18-508 and 18-509, anyone operating or riding an electric bicycle shall have the same rights and responsibilities as any other cyclist or bicycle operator under this code and applicable state law.

Sec. 18-508. – Operation of electric bicycles and scooters within downtown commercial corridors.

- (a) No person shall ride or operate any Class 1, Class 2, or Class 3 Electric Bicycle, or any Electric Scooter, or Electric Skateboard upon any public sidewalk, pedestrian crosswalk, plaza, or public walkway within the Downtown Commercial Corridors defined in subsection (b) of this Section.

(b) The "Downtown Commercial Corridors" shall comprise all designated Downtown Business Districts and West Downtown District, as defined in the City of Dearborn Zoning Ordinance in Articles 17 and 27.

(c) Persons possessing an Electric Bicycle, Electric Scooter, or Electric Skateboard within the Downtown Commercial Corridors shall either:

(1) Operate the device within designated street bike lanes or adjacent motor vehicle travel lanes, adhering to all traffic laws; or

(2) Dismount and walk the device while utilizing public sidewalks or pedestrian plazas.

(d) This prohibition does not apply to mobility-assisted devices or adaptive electric mobility equipment utilized by individuals with a documented mobility disability.

Sec. 18-509. - Sidewalk operation of electric bikes and scooters outside downtown commercial corridors.

Outside the designated Downtown Commercial Corridors, Class 1 and 2 Electric Bicycles and Electric Scooters may be operated on public sidewalks, provided the operator:

(1) Yields the right-of-way to all pedestrians;

(2) Gives an audible signal (bell or voice) before overtaking and passing any pedestrian; and

(3) Operates at a safe and prudent speed, not to exceed 10 miles per hour.

Sec. 18-510. - Enforcement of non-compliant vehicles ("e-motos").

(a) Non-Compliant Motorized Devices or "E-Motos" shall not be operated upon any bike lane, sidewalk, multi-use path, or public park within the City of Dearborn.

(b) If operated on a public roadway, any such Non-Compliant Motorized Device must fully comply with state registration, licensing, titling, and insurance requirements applicable to mopeds under MCL 257.801e.

Sec. 18-511. - Penalties and fines.

(a) Civil Infraction. Any person who violates Sec. 18-507, Sec. 18-508, or Sec. 18-509 shall be responsible for a municipal civil infraction, punishable by a fine as follows:

(1) First offense: \$50.00.

(2) Second offense within one year: \$100.00.

(3) Third or subsequent offense within one year: \$250.00.

(b) An individual operating a Non-Compliant Motorized Device "E-Moto" upon a bicycle path or a sidewalk regularly laid out and constructed for the use of pedestrians, not including a crosswalk or driveway, is guilty of a misdemeanor and shall be fined \$100.00 for each offense.

Sec. 18-512. - Responsibility of parent, guardian.

The parent of any child and the guardian of any ward shall not authorize or permit any such child or ward to violate any of the provisions of this division.